

Online Educator and Engagement Specialist Description

Position Summary: FreeState Justice seeks an energetic, organized, and detail-oriented intern in online education and engagement. The Online Educator and Engagement Intern will work directly under the supervision of the Education and Outreach Specialist to support FreeState Justice's educational services through the creation and facilitation of these materials to a variety of audiences, including service providers, educators, students, and the general public. This intern

Qualified candidates will possess strong organizational skills, be committed to serving low-income LGBTQ+ people, be interested in and passionate about research, curriculum building, and education, and possess skills outlined in the work description.

Location: Maryland location preferred; remote is acceptable.

Supervisor: Education and Outreach Specialist

Schedule: This intern can expect to dedicate 10-20 hours per week on a flexible schedule.

Responsibilities: This intern will be responsible for:

Education: Curriculum Development, Speaking Engagements, and Resource Building (70%)

- Co-create and conduct trainings, education programs, interactive activities, written resources, and other materials for providers and community members on various LGBTQ+ issues, including conducting teach-ins, presenting at meetings and webinars, and other community education.
- Build knowledge about state/federal LGBTQIA+ laws and current events, other organizations' educational resources
- Research and use new platforms and modes of engagement to increase interaction in a digital setting

Assessments, Monitoring, and Evaluation (30%)

- Pilot and assess success of various speaking engagements through creating tools to solicit meaningful feedback from attendees
- Work with the other staff members on an overall educational plan, goals, and benchmarks

Qualifications: An ideal candidate will possess the following qualities:

- An understanding of issues that affect lesbian, gay, bisexual, transgender, and queer communities, especially those who are youth, low-income, or of color
- Comfort with Microsoft Office suite and/or Google Workspace
- Comfort with telephone and audio/visual communication
- Ability to interact with individuals of differing backgrounds
- Excellent oral and written communication skills
- Strong time management skills
- Self-motivated individual who takes initiative

Skills Gained through this internship:

Public speaking, curriculum development, networking, community building, subject matter expertise on LGBTQIA+ topics, oral and written communication skills, content management strategy, assessment development, information technology strategy, non-profit operations.

Compensation:

This is an unpaid internship. We are willing to collaborate with interested individuals to secure external funding, course credit, or recognize work as an in-kind service donation.

Application Process:

Resumes, a brief cover letter, and 500-word writing sample of your choice should be submitted through our online internship application form located here. Applications will be accepted, reviewed, and selected on a rolling basis unless otherwise noted on the online application form.

Transgender people, disabled people, Spanish speakers, low-income and upwardly mobile people, people of color, especially Black & Indigenous folk, are strongly encouraged to apply. Current or former Maryland residents are strongly encouraged to apply.

Equal Opportunity Employer: FreeState Justice is an equal opportunity employer and does not discriminate on the basis of sex, sexual orientation, gender identity or expression, race, ethnicity, national origin, religion, disability, HIV status, or any other status protected by applicable law.